



Ector County Commissioners' Court

March 31, 2026

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Billy Hall

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Proclamation, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve a Proclamation* declaring April 19th–25th, 2026, as *National Crime Victims' Rights Week*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

3. *Joint Primary Runoff Election: Early Voting Schedule, Election Day Vote Centers & Notice of Election, Elizabeth Sertuche- Elections Administrator:*

To consider, discuss, and take any necessary action to *approve the Early Voting Schedule, Election Day Vote Centers, and Notice of Election* for the *May 26th, 2026, Joint Primary Runoff Election*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

AWARD OF BIDS/PROPOSALS

4. *Request for Qualifications: Engineering/Architectural/Surveying Services (3rd Street Water Improvements), Andrea Moralez- Purchasing Agent:*

To consider, discuss, or take any necessary action to *approve the Request for Qualifications Specifications for Engineering/Architectural/Surveying Service (3rd Street Water Improvements), RFQ No. 2026- RFQ-115* , using ARPA funds, and authorize the County Judge, and any other necessary party, to sign all documents associated with this request; these specifications were developed by the Purchasing Department and Grant Works, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

5. *Bid Award: Ector County Annex Roof Replacement, Andrea Morales- Purchasing Agent, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to *approve* the *bid award* for *Ector County Annex Roof Replacement, RFP No. 2025-RFP-108*, to Core Commercial Roofing, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

CONTRACTS/AGREEMENTS/GRANTS

6. *Lease Agreement Renewal, Debbie Clay- Commissioners' Court Administrative Assistant:*

To consider, discuss, and take any necessary action to *approve* the *Lease Agreement Renewal* by and between Ector County, Texas, and Whitney Brady with Financial Fitness, for the office space located in the Ector County Annex Building, Room #109, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

7. *TAC Property Insurance Renewal Questionnaire, Sam Brijalba- H.R. Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *TAC Property Insurance Renewal Questionnaire* for the *2026-2027 Policy Term* including Buildings and Contents, Unmanned Aircraft, Fine Arts, and Mobile Equipment, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

8. *Agreement: Platting & Special Purposes, Kellus Turner, 2nd Filing, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action to *approve* an *Agreement* by and between Ector County, Texas, and LCA authorizing LCA to act on behalf of Ector County regarding the replat of property at Kellus-Turner Park, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

9. *Position Reclassification Request, Jeff Avery- Public Works Director:*

To consider, discuss, and take any necessary action to approve the reclassification of a Public Works employee from "*Heavy Equipment Operator*" to "*Special Projects Foreman*" at a Step 3 (\$28.54/hr), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

10. *Position Reclassification Request, Delia Ortiz- H.R. Director:*

To consider, discuss, and take any necessary action to *approve reclassifying* a "*District Attorney Investigator*" position to a "*Non-Certified District Attorney Investigator*", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

11. *Personnel Hiring Step Request, Delia Ortiz- H.R. Director:*

To consider, discuss, and take any necessary action to *approve* hiring an OSSF Inspector at Step 7, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

12. *Personnel Hiring Step Request, Delia Ortiz- H.R. Director:*

To consider, discuss, and take any necessary action to *approve* hiring a DA Investigator at Step 4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

POLICIES/PROCEDURES

13. *Airport Post-Collision Safety Protocol Approval Request, Sam Brijalba- H.R. Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *Immediate Post-Collision Safety Protocol* for the Ector County Odessa- Schlemeyer Field Airport, tailored for ground incidents such as taxiing collisions, propeller strikes, or hangar rash applicable to nontowered airports, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

DEVELOPMENT SERVICES

14. *Subdivision Plat Application: Hogares De Rancho, Phase II, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Hogares De Rancho, Phase II, a Subdivision of 132.55-acres located in Section 36, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

15. *Variance Application: Basin Estates Unrecorded, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *approve* a *Variance Application* for a plat of the West 5.944-acres of Tract 11 in Basin Estates Unrecorded, Section 2, Block 42, T-4S, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

16. *Equipment Purchase Request: City Cat 5006 Sweeper, Andrea Morales- Purchasing Agent, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to *approve* the purchase of a *City Cat 5006 Sweeper* (Sourcewell #062425-BUC) in the amount of \$218,392.84 for the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

17. *Budget Amendment Request: Sheriff, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Sheriff, Law Enforcement Supplies, 001-360-5183 for \$4,998.00, and to Donated Revenues, 001-4171 for \$4,998.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

18. *Budget Amendment Request: Commissioners' Court, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Commissioners' Court, Contract Services, 001-020-5309 from Unreserved Fund Balance, 001-3310 for \$24,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

19. *EC Library: 2025 Annual List of Gifts and Memorial, Cleopatra Callaway- County Treasurer:*

To consider, discuss, and take any necessary action to *approve* the *2025 Annual List of Gifts and Memorial* to the Ector County Library in the amount of \$65,994.27, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

20. *Zero Sum Change Order Approval Request, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve a Zero Sum Change Order, Change Order No. 003*, as it relates to the Design- Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

21. *Change Order Policy, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney:*

To consider, discuss, and take any necessary action regarding *Change Order Policy* as related to Section 271.060(d), Texas Government Code, in relation to Ector County Projects including the Ector County Courthouse, Ector County Juvenile Justice Center, and the Downtown Parking Garage, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

22. *Budget Discussion: Juvenile Justice Center Construction Project, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the budget for the construction of the new Juvenile Justice Center, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

23. *Treasurer's Monthly Report: October/November 2025, Cleopatra Callaway- County Treasurer:*

To consider, discuss, and take any necessary action to *approve the Ector County Treasurer's Monthly Report* for October 2025 and November 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is also requested that these reports be archived with the official minutes of this meeting.

24. *Treasurer's Quarterly Investment Report: December 2025, Cleopatra Callaway- County Treasurer:*

To consider, discuss, and take any necessary action to *approve the Ector County Investment Report* for the quarter ending December 31st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

25. *Financials Statements & Reports, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for March 31st, 2026, and review County financial statements and reports.

SPECIAL PROJECTS

26. *Courthouse Project Update: Parkhill, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *receive a presentation and project update report* from Parkhill regarding the Ector County Courthouse Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

27. *Exterior Facade Options: Courthouse Project, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding *exterior facade options* for the Ector County Courthouse Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

EXECUTIVE SESSION

28. *Legal Matters, Julie Prentice- Ector County Attorney:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to employment litigation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

29. *Legal Matters, Julie Prentice- Ector County Attorney, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Indoor Sports United, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

30. *Legal Matters, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Ector County development projects, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31. *Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

32. *Legal Matters & Real Estate, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, and regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to property discussions with the City of Odessa, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

33. *Personnel Matters, Delia Ortiz- H.R. Director:*

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to back pay for the 2025 budget due to an incorrect employee category in the Agriculture Extension department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on March 25, 2026
At 05:59 PM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

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